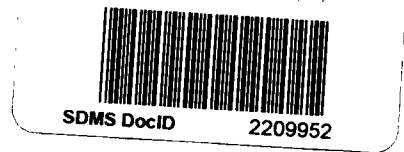


On-Scene Coordinator  
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ORIGINAL

— Forwarded by Charlie Fitzsimmons/ESC/R3/USEPA/US on 02/11/2005 12:13 PM —

**Mark Stephens**

02/11/2005 12:09 PM

To: fitzsimmons.charlie@epamail.epa.gov@EPA, Charles Howland/R3/USEPA/US@EPA  
cc: Hank Sokolowski/R3/USEPA/US@EPA, Paul Leonard/R3/USEPA/US@EPA  
Subject: Elkton Firehole - 2/11 Conference Call Action Items.

Fitz, Charlie,

Here's a draft of the action items that we discussed today, that all need to be completed by the end of next week (2/18):

All - Send individual name, address, e-mail address to howland.charles@epa.gov.

All - Send a brief synopsis of any personal contacts with any parties associated with the Site to support 104(e) questions.

CH - Consider strategy for approaching farmer/agricultural lessee.

CF - Send summary of SOW to Charlie Howland.

HS - Ask Joan Armstrong about a Civil Investigator to meet with Charlie Howland on Monday 2/14 re:104(e) ltrs.

HS - Ask Leo Mullin if we have a sample BFPP Comfort Ltr to share with Charlie Howland.

MS - Draft Salient with Lorie Baker/Contact SLOs re: project/strategy.

LB - Share MDE/USACE PRP reports with Charlie Howland.

CH - Initiate Region III Enforcement Notification.

MC - Send HCX POC info to jeffrey.fournier@ttemi.com.

JF - Informally contact Huntsville for any suggestions.

CF - Brief LEPC, including their preferences for community involvement approach.

WJ - Work with Charlie Fitzsimmons on community involvement, upcoming public meeting.

**MARK STEPHENS**  
Fed.Fac. RPM Teamleader